



REPUBLIC OF MOZAMBIQUE

MINISTRY OF SCIENCE AND TECHNOLOGY, HIGHER EDUCATION AND
TECHNICAL-VOCATIONAL EDUCATION
PROCUREMENT DEPARTMENT

Hiring of Consultancy Services for Provision of Technical Assistance under the PRETEP PLUS Project

Publication reference: MCTESTP - 52A000141/CONS/005/2019-Contratação de Serviços de Assistência Técnica para o PRETEP PLUS

REQUEST FOR EXPRESSION OF INTEREST

The Ministry of Science and Technology, Higher Education and Technical- Vocational Education – MCTESTP received funds from the Italian Government to support the Technical-Professional Education Reform Program and intends to use part of these funds for hiring a Technical Assistance Company in the molds below indicated:

1. Publication reference

MCTESTP - 52A000141/CONS/005/2019-Contratação de Serviços de Assistência Técnica para o PRETEP PLUS

2. Limited Tender.

3. Programme:

“Programa de Apoio à Reforma do Ensino Técnico Profissional” (Support Programme for the Reform of Technical-Vocational Education) – PRETEP PLUS

4. Source of Funding:

Government of Italy, through concessional credit granted under the Cooperation Agreements signed between Italy and Mozambique.

5. Contracting authority

Republic of Mozambique

Ministry of Science and Technology, Higher Education and Technical-Vocational Education

Procurement Department

770, Patrice Lumumba Avenue

Maputo, Mozambique

Tel.: (+ 258) 21 - 352800

Fax: (+258) 21- 352860

Email: departamento.aquisicoes@mctestp.gov.mz

The company will be selected according to the procedures established in the Practical Guide of the PRAG (Selection Procedure for Contracting Services of the European Union), and the selection method will be Quality/Price.

Interested bidders may obtain additional documents from the Contracting Authority at: www.mctestp.gov.mz.

The answers to the questions posed by the bidders will be done through the email mentioned above until **January 17, 2020**.

Expressions of interest must be delivered by **January the 31st 2020 at 15:00 o'clock**.

CONTRACT SPECIFICATIONS

6. Contract type

Price per Lot.

7. Contract description

Support DINET, PRETEP PLUS Management Unit, PRETEP PLUS PMU and other agencies implementing the programme, at both central and decentralized levels, with the implementation of the activities described in the General Operational Plan and the Detailed Operational Plans.

8. Number and designation of lots:

Number of Lots: 3

Lot Titles:

Lot 1: Preliminary activities

Lot 2: Capacity Building for Sectors with Supervisory Roles over Technical-Vocational Education (MCTESTP, DINET, DPCTESTP, MITESS and ANEP, etc.) and support for Programme Management.

Lot 3: Support to Training Institutions and Provincial Employment Services.

9. Maximum budget

Lot 1: Maximum ceiling Euro 3,000,000.00

Lot 2: Maximum ceiling Euro 4,575,000.00

Lot 3: Maximum ceiling Euro 5,800,000.00

The maximum amount foreseen for the award of the technical assistance service contract is **EUR 13,375,000.00 (thirteen million three hundred and seventy-five thousand Euros)**, for the 3 lots, excluding VAT.

Financial proposals exceeding the budget planned for the intended lot will be automatically excluded.

10. Potential additional services

The contracting authority may, if it so understands, extend the duration and/or scope of the project, subject to the availability of funds, up to an estimated maximum of 20% of the contract value. Any extension of the contract shall be subject to satisfactory performance by the contractor.

PARTICIPATION TERMS (according to the Memorandum of Technical Understanding and Annexe II thereto)

11. Eligibility

Participation shall only be available to Italian legal entities (headquartered in Italy), singly or in association with each other (in the case of consortia, only the head must be an Italian legal person), or in association with another public or private entities.

Legal persons in the situations mentioned by Italian Legislative Decree No. 490 of 08/08/1994 (“Antimafia”) and its subsequent amendments shall not be eligible to participate in this bidding or be awarded the contract. Legal persons in any of the situations referred to in point 1.3 of Annexe II of the Memorandum of Technical Understanding shall not be eligible to participate in this bidding or be awarded the contract.

12. Application

All eligible Italian legal companies may apply, either singly (in accordance with paragraph 11 above) or jointly (consortia).

A consortium may be a permanent grouping, with its own legal personality, or an informal grouping constituted for the purposes of a specific call for tenders. All members of a consortium (i.e. the head of the consortium and other members) shall be jointly and severally liable to the contracting authority.

The participation of non-eligible legal companies (in accordance with paragraph 11) shall entail the automatic exclusion of the companies concerned. If non-eligible companies are members of a consortium, their exclusion shall imply the exclusion of the entire consortium.

13. Number of applications

Tenderers may submit an application for a single lot, several lots or all lots, but only one application per lot. Contracts shall be awarded per individual lot, and each lot shall constitute a separate contract.

14. Prohibition of alliances between pre-selected applicants

Any applications received from tenderers who are part of a company whose composition is not the same as that presented in the application forms selected for the restricted list, shall be excluded from this tender, unless they have obtained prior approval for this from the contracting authority. Applicants included in the restricted list may not form alliances or establish subcontracting relationships with each other regarding the contract in question.

15. Reasons for exclusion

Along with the application, tenderers must sign a statement, a draft of which can be found in the application form, to the effect that they are not in any of the exclusion situations referred to in point 1.3 of Annex II of the Memorandum of Technical Understanding.

legal companies shall not be authorised to participate in the bidding for or awarding of contracts:

- If they are in one of the situations mentioned by Italian Legislative Decree no. 490 of 08/08/1994 ("Antimafia"). Italian tenderers/bidders must present the "Certificato Antimafia" issued by the competent Italian authorities. Non-Italian tenderers/bidders must present similar documentation, if provided for under their national legislation;
- If they are subject to bankruptcy or liquidation procedures, are under judicial administration, have entered into agreements with their creditors, have suspended their activities, or are in any other similar situation derived from such a procedure, as provided for in national legislation or regulations;
- If they are subject to procedures inherent to a declaration of bankruptcy, liquidation, judicial administration or agreements with creditors, or if they are in any similar situation derived from such a procedure, as provided for in national legislation or regulations;
- If the entities in question, or their directors or partners, have been convicted by final judgement of any offence concerning professional conduct;
- If they are guilty of professional misconduct, as proven by any means that the competent authority may judge appropriate;
- If they have not complied with their obligations relating to the payment of social security contributions provided for by the legislation of the country in which they are legally registered/engage in their activities;
- If they have not complied with the obligations relating to the payment of taxes provided for by the legislation of the country in which they are legally registered/engage in their activities;
- If they are guilty of making false declarations while providing the information required by the MAECI/DGCS as a condition for participating in tenders or being awarded a contract; and
- The economic operator who has revealed significant shortcomings in fulfilling the main obligations relating to the implementation of an EU-funded contract, which have led to early termination of a legal commitment or the imposition of compensation for loss and damage.

16. Subcontracting

Subcontracting shall only be authorised for lots 2 and 3 and within the limit of 30% of the lot value.

17. Number of applicants to be pre-selected

If there are fewer than three eligible applicants participating, the award shall be cancelled.

Provisional calendar

18. Provisional date for invitation to tender

02/March/2020

19. Provisional date for inception of the contract

31/July/2020

20. Initial duration of the period for which the activities will be implemented

The contract will last 48 Months which may be extended at no additional cost.

SELECTION AND AWARD CRITERIA

21. Selection criteria

To avoid any conflict of interests, every natural or legal person, including entities belonging to the same legal group, members of consortia, temporary associations and subcontractors who have taken part in the preparation of the project, shall be excluded from the contracts, as well as from the submission of tenders for the fulfilment of the same.

Economic and financial capacity of the applicant

For companies three years or older: Billing equal to the maximum value of the contract;

For companies under three years: the average annual turnover must exceed the maximum annual budget of the contract, i.e. the maximum budget indicated in the contract announcement divided by the initial duration of the contract, in years, if it exceeds one year.

Professional capacity of the applicant

Applicants/tenderers must produce a full report on activities carried out during the preceding three years; companies established less than three years ago may demonstrate their technical and professional capacities with a full report of the activities undertaken.

Applicants that have already provided services under three contracts, at least, with a minimum budget equivalent to that of the contract for provision of technical assistance, and support/training services to institutions in the field of training, employment and quality of education, executed at any time during the reference period (2015-2019).

This means that the project to which the applicant refers may have been initiated or completed at any time during the indicated period, but it does not necessarily need to have been initiated or completed during that period, nor to have been executed throughout that period.

Applicants may refer to projects completed during the reference period (although initiated earlier) or to projects not yet completed. In the first case, the project shall be considered as a whole, if appropriate evidence of its performance is presented (a declaration or certificate from the entity that awarded the contract or proof of final payment). As regards projects that are still underway, only that part satisfactorily completed during the reference period shall be taken into account, regardless of whether such projects were initiated before such period.

The conclusion of this part must be proven by supporting documents (as in the case of the completed projects), which must also state their value. If the applicant/tenderer has executed the project as part of a consortium, the supporting documents must clearly indicate the percentage satisfactorily concluded by the applicant/tenderer, together with a description of the nature of the services, provided that the selection criteria regarding the

relevance of the experience have been used. No supporting documents are required at the application stage, though they will be requested along with the invitation to tender.

22. Award criteria

The selection criterion will be Quality / Price being 80% on Quality and 20% on Price.

APPLICATION

23. Deadline for receipt of applications/ Expression of Interest

January the 31th, 2020, at 15:00h, local time.

The candidate's attention is drawn to the fact that there are two different means for submitting applications:

- Registered mail (official mail service),
- Hand delivery.

In the first case, the application must be sent before the date and deadline set for the submission, serving the MCTESTP stamp or delivery receipt as proof;

In the second case, proof of delivery will be the delivery record provided at the time of delivery of the application.

Applications received after this deadline will not be taken into account.

24. Application format and information to be provided

Applications must be submitted using the corresponding form and the model and instructions must be strictly followed.

The applications must be accompanied by a solemn declaration concerning the exclusion and selection criteria, which shall be based on the attached model.

No other documentation (brochures, letters, etc.) sent along with the application form shall be considered.

25. Modalities for submitting applications

Applications must be submitted exclusively to the Contracting Entity in Portuguese and English in a closed envelope containing 3 (three) copies in particular 1 original and 2 copies for each language.

The designation of the contract and the publication reference shall appear clearly in the envelope containing the application and should always be mentioned in any subsequent correspondence with the Contracting Authority.

Applications submitted by any other means will not be accepted.

By submitting an application, applicants agree to be notified of the results of the competition electronically. That notification shall be deemed to have been received on the date on which the contracting authority sends it to the e-mail address indicated on the application form.

Ministry of Science and Technology, Higher Education and Technical-Vocational Education - MCTESTP
Procurement Department
770, Patrice Lumumba Avenue,
Maputo, Mozambique

26. Amendment or withdrawal of applications

Applicants may amend or withdraw their applications by means of written notification before the deadline for submission of the applications. Applications may not be amended after the deadline for submission.

The notification of change or withdrawal shall be drawn up and submitted in accordance with paragraph 25. The outer envelope (as well as the internal one) shall bear the words “Amendment” or “Withdrawal”, as appropriate.

27. Working language

All written communications exchanged under this tender and contract must be drafted in Portuguese and English.

28. Legal basis

Without prejudice to the adoption of the Practical Guide of the PRAG (Selection Procedure for the Contracting of Services of the European Union), the provisions contained in the Technical Understanding between the Ministry of Foreign Affairs and Cooperation of the Republic of Mozambique and The Ministry of Foreign Affairs and for the International Cooperation of the Italian Republic, to Support the Reform of Technical and Professional Education – PRETEP PLUS, laws and regulations of the Government of Mozambique, integrated by the provisions of the Annex 2, inherent to the "Eligibility Criteria, Ethical Clauses, General Principles of Contracts”, which is an integral part of the Technical Understanding.