

CALL FOR PROPOSALS

DELPAZ - Manica and Tete Sub-Programme

[Decisions MZ/FED/041-899 and MZ/FED/041-945]

Funded by the 11th European Development Fund

FREQUENTLY ASKED QUESTIONS (FAQ)

(updated to 04/01/2022 – the most recent question on top)

- 1. Output 2.2 foresees the realization of Incubadores verdes (act. 2.2.1) and in the note a reference is made to the FDA for Tete (page 13 note 18). Now, the FDA responsible for the Central Region (hence, for Tete Province as well) has NO significant operations in Tete, nor an on-site facility, nor the capacity at the time to extend and increase their business there. Does the indication of the FDA as a 'local institution' to assist in training Incubators constitutes an obligation for implementers? Or can other institutions be identified where to create these green incubators?**

The footnote n.18 in the Guidelines for grant applicants refers to the Agrarian Training Center in the Province of Tete, which, in the pre-assessment phase, was managed in coordination with the Fundo de Desenvolvimento Agrario (FDA). In line with the strategic approach of the Programme as per Section 1.2.3, any local institution, considering its mandate, its responsibility and its territorial presence can be involved in programme activities.

- 2. If the public institutions are already in partnership with other organizations, is the rule expressed on page 26 applied: "A co-applicant / affiliated entity may not be the co-applicant or affiliated entity in more than 1 application per lot under this call for proposals."? Or, as a public institution and therefore with the obligation to provide a public utility service, can it be presented on several proposals?**

As per Section 2.1.4 of the Guidelines for grant applicants, "A co-applicant/affiliated entity may not be the co-applicant or affiliated entity in more than 1 application per lot under this call for proposals".

- 3. Does the prohibition of financial support to third parties (page 25) also concern the possible establishment of a 'credit fund / revolving fund' for credit financing of micro-small businesses (activity 2.3.4)? Could such fund be attributed to an affiliate / associate / contracted entity?**

As per footnote n. 35 in the Guidelines for grant applicants, third parties are neither affiliated entity(ies) nor associates nor contractors. Consider also article n.10 of Annex G_Annex II of General Conditions.

Activity 2.3.4 refers to the "*Promotion of access to existing smart finance services through appropriate partnerships supporting private and community entrepreneurship at local level, with a focus on youth, women and other marginalized groups*". As per Section 1.2.6 of the Guidelines for grant applicants, during the implementation, the selected applicants will identify possible complementing financing mechanism (such as grants, revolving funds, etc.) and will detail them i.e. in terms of eligibility, selection processes, distribution of funds, required contributions, etc. (Act 2.3.4).

- 4. Within the logical framework, does each activity within the 3 outputs of specific objective 2 have a single indicator of correspondence? Or are the indicators presented general for each output (and therefore not linked individually for each proposed activity)?**

In the Logical framework, indicators are defined at the level of objectives and outputs: all the indicators listed contribute overall to the corresponding objective/output.

- 5. The communication with UNCDF (responsible for OS1) to ensure synergies and logic within the implementation of the activities can / must take place during the writing of the proposal? Or once the final selection has been made (for example during the inception phase)?**

The interaction with UNCDF during the proposal preparation is not mandatory and it is up to applicants. During the implementation phase, AICS will ensure coordination with UNCDF and its implementing partners for SO1.

- 6. I there a specific way in attachment_B (budget) to highlight the budget items and the percentage limits required (do not exceed 31.85% for activity 2.1.1; 70.28% for the districts of Moatize and Tsangano and 29.72% for the district of Doa)? Is there a minimum or maximum percentage limit of the budget allocated for the district of Moatize and that of Tsangano (for example 70.28% divided into two equal parts)?**

In the Annex B, the sheet n.2 “Justification” can serve to clarify and justify the division of costs by districts. The percentage limits are those indicated in the Guidelines for grant applicants.

- 7. With reference to the scholarship program: Pag 15. "the implementing partner. need to launch one call per year": considering that the duration of the project may not exceed 32 months, including 2.5 months of inception phase, and some courses may have a duration of 8-10 months, we would like to ask the contracting authority whether it expects 2 or 3 call for proposal to be launched.**

The reference is to the calendar year, therefore 2022, 2023 and 2024: as per Section 1.2.6 “*Eligibility criteria for training support*”, it’s expected one call per year in each District.

- 8. We would like to better understand what, according to the Contracting Authority, is to be included under the scholarship activities in terms of costs, namely if only the fee will be covered or also other costs such as transportation, board/lodging for students etc.**

Scholarship can cover all *or* part of the associated costs to the selected specific courses, respecting local procedures, considering the available budget and the number of applicants.

- 9. It is not clear how the number of grants has to be estimated at the proposal stage since it is stated in the Logical framework that the targets will be agreed at the inception phase.**

Eligibility/exclusion criteria for scholarship will be agreed with AICS and local authorities. The selection process will be led in collaboration with the District governments and CSO representatives and it will be done through a call for applicants.

- 10. Training centers located within the province but not in the target districts can be eligible?**

As per Section 1.2.6 “*Eligibility criteria for training support*”, one of the criteria for selection of training providers includes geographical location in Tete or Manica Province. All the districts of the two provinces are therefore eligible.

- 11. With reference to the budget: It is stated that the budget for activity 2.1.1 cannot exceed the 31.85%, we would like to know what has to be included in this budget, only construction/rehabilitation costs or also personnel and logistic costs related to the activity?**

The Activity 2.1.1 refers to “*Construction, rehabilitation, extension, equipping of small-scale local public Infrastructures*”: the budget for this activity include supplies, services and works related to the interventions.

- 12. Request for extension of the deadline for submission of proposals related to the initiative “DELPAZ - Local Development for the Consolidation of Peace in Mozambique” Sub-Programme for the Provinces of Manica and Tete - Call for Proposals 1/2021/DELPAZ Manica and Tete Sub Programme/ AICS FED/2020/419-614, due to force majeure.**

The deadline for submission of applications is the one indicated in Sections 2.2.3 and 2.5.2: despite the situation of the pandemic, the timetable is considered enough for the preparation and submission of the applications.

- 13. Submission of application: In the guidelines, it is stated that “Applications must be submitted in one (1) original and one (1) copy in A4 size, each bound. The complete application form (Part A: concept note and Part B: full application form), budget and logical framework must also be supplied in electronic format (CD-ROM or USB stick) in a separate and single searchable file (i.e. the application must not be split into several different files). The electronic file must contain exactly the same application as the paper version enclosed. Applications must be submitted in a sealed envelope by registered mail, private courier service or by hand delivery (a signed and dated certificate of receipt will be given to the deliverer)”. Is it possible to submit the original documentation signed with an electronic signature (certified digital signature)? In alternative, is it possible to submit scanned copies of the signed documentation, at least for Mozambican co-applicants, which do not have access to certified digital signature?**

Qualified electronic signature, as recognized in European legislation, is accepted.

‘Qualified electronic signature’ means an advanced electronic signature that is created by a qualified electronic signature creation device, and which is based on a qualified certificate for electronic signatures.

The supporting documents listed in Section 2.4 of the Guidelines for grant application must be supplied in the form of originals, photocopies or scanned versions (i.e. showing legible stamps, signatures and dates) of the said originals.

- 14. VAT: Can it be included in any budget line (and not in line 12)?**

Yes, VAT can be included in each relevant heading. Please consult also Annex J in the a_Docs for information.

- 15. Exchange rate: It seems possible that the exchange rate defined by the accounting system is applicable. What information do we need to submit in order to apply an internal exchange rate?**

The rules for currency conversion will be defined according to Articles 15.9 and 15.10 of Annex G – II General Conditions.

- 16. Reporting: Is the period for interim reports annual or half-yearly? In Annex II Art. 2 there is a reference to an annual report (together with the request for funds), but in the CFP there is a reference to 6 months’ reports (Results and management monitoring).**

Relevant activity implementation information will be collected from selected implementing partners and presented for technical and management purposes semi-annually. It will be defined in the negotiation phase of the contract according to Articles 2.3 of Annex G-II General Conditions.

17. Audit: According to annex II article 15.7, an annual audit is only required for grants of more than 5 ml€. If the grant is lower, a final audit is sufficient. Since the maximum amount that can be requested for the two lots is €3.9m, is only the final audit requested?

As per Section 2.1.5, the expenditure verification(s) referred to in Article 15.7 of the general conditions to the standard grant contract (see Annex G of the guidelines) will be carried out by any external body authorized by the contracting authority. AICS will contract directly the external body to conduct the annual audit.

18. External Evaluation: In the call for proposals there is no reference to the need for an external evaluation. Is this mandatory or will an external evaluation be carried out by AICS?

AICS, in coordination with the EU Delegation and the other DELPAZ implementing partners, will carry out evaluation and monitoring exercise, in line with article 8 of Annex G_Annex II General Conditions.

Given the importance of integrated results by the DELPAZ programme, mid-term and final evaluations will be carried out by independent consultants contracted by the EU Commission under its own budget.

19. Co-financing: In the call for proposals, there is no reference to co-financing. Is this mandatory or not?

Co-financing is not mandatory.

20. Pre-financing payments: we find different orientations. Which procedure is applicable? 90% of forecast of first year or 10.5% of the maximum budget for each lot?

- a. **Annex 4 General condition Payment procedures: 15.1. The contracting authority must pay the grant to the coordinator following one of the payment procedures below, as set out in Article 4 of the special conditions. Option 2: Actions with an implementation period of more than 12 months and grant of more than EUR100000 (i)an initial pre-financing payment of 100% of the part of the estimated budget financed by the contracting authority for the first reporting period (excluding contingencies). The part of the budget financed by the contracting authority is calculated by applying the percentage set out in Article 3.2 of the special conditions;**
- b. **Annex G Standard grant contract, Article 4: The total sum of pre-financing payments may not exceed 90% of the amount referred to in Article 3.2 of the special conditions, excluding not authorized contingencies.**
- c. **Guidelines for grant applicants, Article: 2.1.5. Eligibility of costs: costs that can be included: In case of pre-financing payments, first pre-financing payment cannot exceed 10,5% of the maximum budget for each lot. If the 10.5% clause is applied, is it possible to increase the % of the requested pre-financing by inserting the costs of a bank guarantee for the amount to be pre-financed in the project budget?**

In case of pre-financing payments, first pre-financing payment cannot exceed 10,5% of the maximum budget for each lot: this means that the Contracting Authority cannot pre-finance more than this amount (*that, in this case, will correspond to the pre-financing payment of 100 % of the part of the estimated budget financed by the contracting authority for the first reporting period (excluding contingencies)*).

21.Documentation: Following the Guidelines, the application is composed by: Annex A, Registration form (Annex F and/or Annex D) for the lead applicant, each (if any) co-applicants and each (if any) affiliated entities. A complete Declaration on Honor (Annex H) for the lead applicant, each (if any) co-applicants and each (if any) affiliated entities must be submitted, as stated in the declaration by the lead applicant (Section 8 of Part B of the grant application form). But in the article 2.4 it's indicated that the Annex F and/or Annex D and Annex H have to be present only when requested in writing by the contracting authority if the application has been provisionally selected or placed on the reserve. When this documentation has to be sent? Together to the submission or during the second step of the evaluation process? Please, could you confirm when these documents have to be annexed with the application (25-1-2022) or send when requested by the contracting authority (step II):

- i. The lead applicant's statutes or articles of association**
- ii. The statutes or articles of association of the co-applicants and the affiliated entity(ies)**
- iii. The lead applicant's external audit report (if applicable)**
- iv. Copy of the lead applicant's latest accounts and co-applicants and affiliate's latest accounts**

In the Section 2.4 of the Guidelines for the grant applicants (page 38) relating to STEP 3 (VERIFICATION OF ELIGIBILITY OF THE APPLICANTS AND AFFILIATED ENTITY(IES)), it is informed that a lead applicant whose application has been provisionally selected or placed on the reserve list **will be informed in writing by the contracting authority**. It will be requested to supply the supporting documents in order to allow the contracting authority to verify the eligibility of the lead applicant, (if any) of the co-applicant(s) and (if any) of their affiliated entity(ies): the referred documents are then listed.

22.PADOR: In Guideline for applicant Art.2.2. HOW TO APPLY AND THE PROCEDURES TO FOLLOW Information in PADOR will not be drawn upon in the present call. Also in annex A This information (PADOR nr) does not need to be provided in case of calls where the European Commission is not the contracting authority. In the case of this Cfp, therefore, co-applicants/associates/affiliated entities do not have to be already registered with PADOR but it is OK to fill in only the off-line Annex F registration form, which is a mandatory document to submit? Or in any case, is the registration with Pador mandatory? If it is submitted the Annex D, the annex F is mandatory?

Registration in the PADOR is not mandatory. Applicants can select the legal entity form in line with its characteristics filling Annex F and /or Annex D.

23.Logframe: Can the logframe be modified? If yes, what can be modified?

The Logframe was agreed between the partners of the DELPAZ: objectives and activities cannot be modified. All the expected outputs, outcome indicators, baselines, target, and means of verification included in the log frame matrix are indicative and may be updated during the implementation of the Action in agreement with AICS, EU and the other DELPAZ implementing partners. However, while considering the Indicators currently identified, it is possible to submit a proposal for integration end/or revision (of the indicators) for the objectives and outputs of DELPAZ Manica and Tete Sub-Programme (SPECIFIC OBJECTIVE n.2). It is possible to detail sub-activities.

24. Financial Compliance: In terms of financial compliance, does AICS or INTPA's compliance apply to this call for proposals?

The call for proposals applies the INTPA PRAG rules, as AICS agreed rules for the award of Grants.

25. Eligibility criteria for co-applicants. Could you confirm that the criterion “be able to effectively operate in Mozambique, i.e. be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized; demonstrating to already have an office and staff in Mozambique” (Guidelines, 2.1.1) is to be satisfied also by the Co-applicant or it is referred only to the lead applicant?

Eligibility of applicants (i.e. lead applicant and co-applicant(s)), affiliated entities, associates and contractors are specified in Sections 2.1.1, 2.1.2 and 2.1.3 of the Guidelines for grant applicants. Co-applicants must satisfy the eligibility criteria as applicable to the lead applicant himself.

26. Green Incubators with respect to the 2 “Green Incubators” referred to on page 13 of the Guidelines, there seems to be an error in the footnote 18. The English “Agrarian Training Center” does not correspond to the Portuguese translation “Fundo de Desenvolvimento Agrário”. Which of the two structures is being referred to?

The footnote n. 18 refers to the Agrarian Training Center in the Province of Tete which, in the pre-assessment phase, was managed in coordination with the Fundo de Desenvolvimento Agrario (FDA).

27. Is co-financing foreseen and in what percentage?

See the answer to question n. 19.

28. Regarding the following documents and Annexes requested: Mandates, Annex D (legal entity), Annex E (financial identification form), Annex H – (Declaration of Honor), relating to each co-applicant, must be presented in original version? Are scanned copies of signed documents allowed?

The supporting documents listed in Section 2.4 of the Guidelines for grant application must be supplied in the form of originals, photocopies or scanned versions (i.e. showing legible stamps, signatures and dates) of the said originals.

Applications must be submitted in one (1) original and one (1) copy in A4 size, each bound. The complete application form (Part A: concept note and Part B: full application form), budget and logical framework must also be supplied in electronic format (CD-ROM or USB stick) in a separate and single searchable file (i.e. the application must not be split into several different files). The electronic file must contain exactly the same application as the paper version enclosed. The checklist (Section 7 of Part B of the grant application form) and the declaration by the lead applicant (Section 8 of Part B of the grant application form) must be stapled separately and enclosed in the envelope.

29. In relazione all'ammissibilità di applicant e co-applicant viene riportato alla nota 30 che l'applicant deve essere registrato o comunque deve aver avviato il processo di registrazione. Be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized; demonstrating to already have an office and staff in Mozambique. A questo riguardo per dimostrare che l'applicant ha già avviato il processo di registrazione (in the process of being registered/authorized), devono essere presentati particolari documenti o deve essere fatta una dichiarazione da parte dell'applicant stesso? Regarding the eligibility criteria of applicant and co-applicant, it is written the applicant must be registered or in the process of being registered. - Be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized; demonstrating to already have an office and staff in Mozambique. In this

regard, in order to demonstrate that the applicant has already started the registration process (in the process of being registered / authorized), must particular documents be presented or must a declaration be made by the applicant himself?

As per section 2.1.1 of the Guidelines for grant applicants, applicants will have to provide evidence to satisfy all the eligible criteria for the grant, including to effectively operate in Mozambique: be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized, by Mozambican authorities, following the Mozambican law and procedures. As per section 9 of Annex A, in the “ELIGIBILITY VERIFICATION” will be assessed if the applicant satisfies the eligibility criteria in Section 2.1.1. A simple declaration by the applicant is not enough. It is required to give evidence by presenting valid updated official documents issued by the competent authorities of Mozambique, in line with Mozambican law and procedures (eg. *Despacho from the Ministry of Foreign Affairs and International Cooperation, Registry of Legal Entities, recognition by Ministry of Justice, Constitutional and Religious Affairs, etc.; demonstrating to already have an office through presentation, for example, of office rent contract, staff contracts etc.*).

30. Under Section 2.1.5. Eligible Costs, it is stated “It is not possible to increase the grant or the percentage of EU co-financing as a result of these corrections”. However, I cannot find any information in the tender document on whether there is a requirement for EU co-financing, and if so, what the percentage is. Could you clarify this point for me?

Co-financing is not mandatory: in Annex B, sheet n.3 *Expected sources of funding*, part (B) it is possible to provide information on co-financing.

31. We are hereby requesting to consider a possible postponement of the deadline for the submission of Concept Notes and Full Proposals. The recent identification of a new variant of Sars-Cov-2 virus and the containment measures put into place by the Italian Government are negatively affecting the ongoing assessment activities. In particular, the Ministerial Order published on 26.11.2021 by the Italian Ministry of Health that for the purpose of containing the spread of the Sars-Cov-2 virus, prohibiting entry and transit to those who have stayed in some countries of Southern Africa, including Mozambique, and prohibiting air traffic from these countries, is limiting the capacity of CSOs to conduct field missions to Mozambique. This is slowing down the ongoing assessment activities propaedeutic to the drafting of the project proposals, which were benefiting from the participation of technical experts based outside Mozambique. It is also limiting the consortium building and effective networking of partners on the ground.

See answer to the question n.12.

32. In the Logframe provided, what do the acronyms HH Survey Baseline and EOP stand for?

HH Survey Baseline stands for Household Survey Baseline and EOP stands for End Of Project.

33. In the Logframe provided, the note *viii* “businesses” include informal economic initiatives. What do you mean with “informal economic initiatives”?

In this context, “informal economic initiatives” include all those initiatives that have market value but are not formally registered.

34. Organizações Internacionais Britânicas (em parceria com as organizações locais) são elegíveis? Are British International Organizations (in partnership with local organizations) eligible?

As per Footnote n. 29 in Section 2.1.1.: “*For UK applicants: Please be aware that following the entry into force of the EU-UK Withdrawal Agreement* on 1 February 2020 and in particular Articles 127(6),*

137 and 138, the references to natural or legal persons residing or established in a Member State of the European Union and to goods originating from an eligible country, as defined under Regulation (EU) No 236/2014** and Annex IV of the ACP-EU Partnership Agreement***, are to be understood as including natural or legal persons residing or established in, and to goods originating from, the United Kingdom****. Those persons and goods are therefore eligible under this call.

* Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community.

** Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action.

*** Annex IV to the ACP-EU Partnership Agreement, as revised by Decision 1/2014 of the ACP-EU Council of Ministers (OJ L196/40, 3.7.2014) **** including the Overseas Countries and Territories having special relations with the United Kingdom, as laid down in Part Four and Annex II of the TFEU”

35.Existe obrigatoriedade de cofinanciamento para consórcios em que a organização Internacional é requerente principal? Se sim, qual é a percentagem? Is there a requirement for co-financing for consortia where the International organization is the main applicant? If yes, what is the percentage?

See the answer to question n. 19.

36.Quais documentos precisam ser submetidos antes de dia 25 de Janeiro, CN ou aplicação completa. Anexos também devem ser submetidos? Which documents need to be submitted before January 25th, CN or full application. Should attachments also be submitted?

This is an open call for proposals, where all documents are submitted together (concept note and full application). As per Section 2.2.1 of the Guidelines for grant applicants, applications must be submitted in accordance with the instructions on the concept note and the full applications in the grant application form annexed to the Guidelines (Annex A), that also include in Section n. 7 of Part B the checklist for the full application form.

37.Será aprovada somente 1 proposta ou varias propostas por LOTE? Will only 1 proposal or several proposals per LOT be approved?

AICS expects to select one valid and high quality proposal for each lot. However, after the evaluation, a table will be drawn up listing the applications ranked according to their score. The highest scoring applications will be provisionally selected until the available budget for this call for proposals is reached. In addition, a reserve list will be drawn up following the same criteria. This list will be used if more funds become available during the validity period of the reserve list.

38.Possibilidade de apresentar propostas com assinatura eletrónica, digital ou se as assinaturas devem ser em original. Possibility of submitting proposals with electronic or digital signature or if signatures must be in original.

See the answer to question n. 13.

39.Se no quadro logico podemos fazer algumas mudanças ou consideramos dados também os indicadores? Se podemos acrescentar indicadores aos indicadores que já foram indicados pela AICS e se haverá possibilidade de juntar algumas actividades a mais as actividades que são previstas pela Cooperação Italiana. Whether in the logical framework can we make some changes

or do we also consider indicators as data? If we can add indicators to the indicators that have already been indicated by the AICS and if it will be possible to add some additional activities to the activities that are foreseen by the Italian Cooperation.

The Logframe was agreed between the partners of the DELPAZ: objectives and activities cannot be changed. All the expected outputs, outcome indicators, baselines, target, and means of verification included in the log frame matrix are indicative and may be updated during the implementation of the Action in agreement with AICS, EU and the other DELPAZ implementing partners. However, while considering the Indicators currently identified, it is possible to submit a proposal for integration end/or revision (of the indicators) for the objectives and outputs of DELPAZ Manica and Tete Sub-Programme (SPECIFIC OBJECTIVE n.2). It is possible to detail sub-activities.

40. Nos estávamos a correr aqui para ver si talvez poderia haver alguma coisa para os Distritos de Tsangano, Doa e Moatize ainda este ano, ainda é possível alguma coisa este ano? 2) vi a apresentação, queria perceber nos como SPAE qual e' o nosso papel ao longo destes 4 anos? We were running here to see if maybe there could be something for Tsangano, Doa and Moatize Districts later this year, is there still anything possible this year? 2) I saw the presentation, wanted to understand us as SPAE what is our role over these 4 years?

As per Section 1.2.6 of the Guidelines for grant applicants Activity 2.1.2, will managed directly by AICS PMU, in consultation with local authorities. At Manica and Tete provincial level, a Provincial Project Coordinating Committee (PPCC) for DELPAZ will be set up, in coordination with the provincial authorities in order to clarify role and responsibility of local actors in the programme.

41. Em reação a elegibilidade, compreendi que um concorrente ou Lead por exemplo não pode concorrer a dois ou submeter duas propostas do mesmo lote, a minha questão é: será que um Leader ou um co-requerente pode submeter duas ou uma proposta em cada lote? Eu, como Alfredo posso submeter para o lote 1 e para o lote 2? E' permitido? Regarding eligibility, I understood that an applicant or lead, for example, cannot compete for two or submit two proposals from the same lot, my question is: will a Leader or a co-applicant be able to submit two or one proposal in each lot? Can I, as Alfredo, submit to lot 1 and lot 2? Is it allowed?

As per Section 2.1.4. of the Guidelines for grant applicants:

“The lead applicant may not submit more than 1 application per lot under this call for proposals.

The lead applicant may not be awarded more than 1 grant per lot under this call for proposals.

The lead applicant may not be a co-applicant or an affiliated entity in another application of the same lot at the same time.

A co-applicant/affiliated entity may not be the co-applicant or affiliated entity in more than 1 application per lot under this call for proposals.

A co-applicant/affiliated entity may not be awarded more than 1 grant per lot under this call for proposals.”

42. Pergunta sobre o orçamento: foi explicado que tem que ser respeitada a percentagem para Distritos e queremos saber no orçamento onde que se tem que colocar porque não há colunas para isso. Question about the budget: it was explained that the percentage for Districts must be respected and we want to know in the budget where it has to be placed because there are no columns for that.

In the Budget for the Action (Annex B) the description of items must be sufficiently detailed and all items broken down into their main components. In the Annex B, the sheet n.2 Justification, can also serve to clarify and justify the division of costs by districts.

43. My question was linked to the one before related to the registration to the capacity of operating in the Country: there is no request of registration document or copy, so I was wondering if this will be a declaration or needs to be a different kind of document, how to shoe this in the project documents?

See the answer to question n. 29.

44. A Hellen Keller é uma organização não governamental internacional cuja sede está nos Estados Unidos: gostaria de saber se podemos concorrer ou não, estando baseados nos Estados Unidos, mais temos acções em Moçambique, estamos bem estabelecidos em Moçambique? Hellen Keller is an international non-governmental organization whose headquarters are in the United States: I would like to know if we can compete or not, being based in the United States, but we have activities in Mozambique, we are well established in Mozambique.

Please consult in the “a_Docs for information” the annex “PRAG Annexa2a_Rules nationality%origin_eligibility2014_2020”, on Part III: rules on nationality and origin for public procurement, grants and other award procedures for instruments for external action financed under the Overseas Association Decision, on page 5.

45. Gostaria de saber para aqueles casos concretos que nos sabemos, existem aqueles distritos que não estão incluídos dentro do programa, mas que tem alguns beneficiários do DDR, qual seria o tratamento para estes casos? I would like to know for those specific cases that we know, there are those districts that are not included in the programme, but that have some DDR beneficiaries, what would be the treatment for these cases?

As per Section 1.2.6 of the Guidelines for grant applicants, Actions must take place in the following districts:

Province	Districts
Manica	Barue, Macossa, Guro, Tambara, Gondola
Tete	Tsangano, Moatize, Doa

In coordination with local authorities and other development partners, synergies could be promoted with reintegration activities in the other Districts of Manica and Tete not selected for DELPAZ.

46. Numero de EuropeAid number, numero de PADOR, se todos os requerentes devem já ter numero de PADOR nesta fase. Number of EuropeAid number, PADOR number, if all applicants must already have PADOR number at this stage.

This information does not need to be provided in case of calls where the European Commission is not the contracting authority.

47. Universidades e entes de pesquisa italianos sem escritório em Moçambique podem ser elegíveis para a Acção? Can Italian universities and research entities without an office in Mozambique be eligible for the Action?

See the answer to question n. 25.

48. Critério de elegibilidade: co-requerente e parceiros devem respeitar todos os requisitos dos requerentes principais? Tem uma nota, a n. 30 do documento, em que está escrito que “Be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized; demonstrating to already have an office and staff in Mozambique”. Este critério é também para co-requerentes? Eligibility criteria: must co-applicants and partners meet all lead applicants' requirements? There is a note, n. 30 of the document, in which it is written that “Be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized; demonstrating to already have an office and staff in Mozambique.” Is this rule valid also for co-applicants?

See the answer to question n. 25. Co-applicants must satisfy the eligibility criteria as applicable to the lead applicant himself.

49. Autoridades locais que podem se considerar parceiros e referente a governação das políticas descentradas: quando falamos de participação com autoridades locais, nesta vertente e também em relação a reforma institucional de 2019 com a subdivisão entre a política centralizada implementada pela Secretaria e a outra parte pelo Governador e as várias Direcções e Serviços, na política do DELPAZ é mais aferente, o dialogo institucional está mais focado com os Serviços Provinciais ou as Direcções Provinciais? A nível de Governador ou de Secretaria do Estado? Local authorities that can be considered partners and regarding the governance of decentralized policies: when we talk about participation with local authorities, in this aspect and also in relation to the institutional reform of 2019 with the subdivision between the centralized policy implemented by the Secretariat and the other part by the Governor and the various Departments and Services, in DELPAZ's policy is it more afferent, is the institutional dialogue more focused with the Provincial Services or the Provincial Directorates? At the level of Governor or Secretary of State?

The Programme coordination at Provincial level include both the State Representation Services and the decentralized bodies.

50. Gostava de saber que tratamento teria os distritos onde existem participantes do DDR mas que não constam como alvos do Projecto? I would like to know what treatment would be given to districts where there are DDR participants but which are not project targets.

See the answer to question n. 45.

51. Gostava de saber se uma ONG internacional cuja sede está nos Estados Unidos é elegível para concorrer, tanto como lead applicant assim como co-applicant. I would like to know if an international NGO based in the United States is eligible to apply, both as lead applicant as well as co-applicant.

Please consult in the “a_Docs for information” the annex “PRAG Annexa2a_Rules nationality%origin_eligibility2014_2020”, on pag. Part III: rules on nationality and origin for public procurement, grants and other award procedures for instruments for external action financed under the Overseas Association Decision, on page 5.

52. Com respeito aos critérios de elegibilidade, gostamos de saber se os correquentes/parceiros devem respeitar TODOS os requisitos dos requerentes principais, incluindo: “Be registered and/or authorized to implement activities in Mozambique or in the process of being registered/authorized; demonstrating to already have an office and staff in Mozambique.” Regarding eligibility criteria, we would like to know if co-applicants/partners must respect ALL the requirements of the main applicants, including: “Be registered and/or authorized to implement activities in Mozambique or in the process of being registered /authorized; demonstrating to already have an office and staff in Mozambique.

See the answer to question n. 25. Co-applicants must satisfy the eligibility criteria as applicable to the lead applicant himself.

53. Nos termos do artigo 2.2.3: é possível apresentar as propostas com uma assinatura eletrónica (assinatura digital certificada)? Mentioning Article 2.2.3, is it possible to submit proposals with an electronic signature (certified digital signature)?

See the answer to question n. 13.

54. Gostaria de perceber se as Organizações Não Governamentais operando nas províncias de Manica e Tete são elegíveis? I would like to see if Non-Governmental Organizations operating in Manica and Tete provinces are eligible.

Eligibility of applicants (i.e. lead applicant and co-applicant(s)), affiliated entities, associates and contractors, are specified in Sections 2.1.1, 2.1.2 and 2.1.3 of the Guidelines for grant applicants. Please consult also in the “a_Docs for information” the annex “PRAG Annexa2a_Rules nationality%origin_eligibility2014_2020”, Part III: rules on nationality and origin for public procurement, grants and other award procedures for instruments for external action financed under the Overseas Association Decision, on page 5.

55. No convite à apresentação de propostas não há qualquer referência à necessidade de uma avaliação externa. Isto é ou não obrigatório? In the call for proposals there is no reference to the need for an external evaluation. Is this mandatory or not?

As per Section 2.4 of the Guidelines for grant applicants, for action grants exceeding EUR 750 000 and for operating grants above EUR 100 000, the lead applicant must provide an audit report produced by an approved external auditor where it is available, and always in cases where a statutory audit is required by EU or national law. That report shall certify the accounts for up to the last 3 financial years available. In all other cases, the applicant shall provide a self-declaration signed by its authorized representative certifying the validity of its accounts for up to the last 3 financial years available. The external audit report is not required from (if any) the co-applicant(s) or affiliated entities.

As per Section 2.1.5 of the Guidelines for grant applicants, for the eligible direct cost, the applicants (and where applicable their affiliated entities) agree that the expenditure verification(s) referred to in Article 15.7 of the general conditions to the standard grant contract (see Annex G of the guidelines) will be carried out by any external body authorized by the contracting authority.

See also the answer to question n. 18.

56. In the Terms of Reference, Lot 1 and Lot 2 are mentioned but do not discriminate between the activities of the lots. Are the same activities applied to the same lot?

The set of activities as described in Section 2.1.6 of the Guidelines for grant applicants is the same for Lot 1- MANICA and Lot 2 - TETE.

57. Should applicants only submit Proposals linked to SO2 only?

For this Call for Proposals, under the DELPAZ Manica and Tete Sub-Programme, consider only the Specific Objectives (SO2), the Outputs and activities described in Section 1.2.6 of the Guidelines for grant applicants.

58. Organizations can compete for the two lots as the main applicant?

See the answer to question n. 41.

59. What is the link to find the application form and other relevant document?

The link is <https://maputo.aics.gov.it/en/home/opportunities/calls/>